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RUSSEL S. NAGATA

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STATE OF HAWAII DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

P. O. BOX 119 HONOLULU, HAWAII 96810-0119 March 19, 1990

COMPTROLLER'S MEMORANDUM NO. 1990-6

TO: Heads of Departments and Agencies

ATTN.: Personnel/Payroll Offices

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FROM: Russel S. Nagata, Comptroller

SUBJECT: Revision to Beneficiary Designation Form (D-90)

This is to provide you with advance notice that we are planning a revision, to be effective July 1, 1990, for the "EMPLOYEE'S DESIGNATION OF BENEFICIARY" form (State Accounting Form D-90). The purpose of the revision is to add a blank form for Social Security Number, for more immediate, positive identification of the employee filing the form with us.

Since this revision will be effective July 1, 1990, please plan your acquisition of forms accordingly, to minimize the need to throw away excess supplies of the old form on that date. We are encouraging earlier use of the new form as it becomes available. When the initial inventory of the new form has been printed, it will be available for purchase from Correctional Industries.

RUSSED S. NAGATA Comptroller